CAMP CONCORDIA - RESERVATION CONTRACT

13400 Pinewood St. NE Gowen, MI 49326
Phone: (616) 754-3785 E-mail: director@campconcordia.net Web Site: www.campconcordia.com

Reservation Procedure: To be completed by both groups and individual users. (Place initials where indicated.)

1) Return the completed reservation form and the appropriate deposits to the camp office. The reservation deposit is not refundable. Checks should be made payable to Camp Concordia. The deposit fee will be applied to the total fee for the group.
No reservation can be guaranteed until this reservation form and the necessary deposit have been received.
2) Payments and collection of fees are the responsibility of the group leader. **An invoice for the balance due will be presented at check-in. Payment for use of the camp is due at check-in.** Groups reserving the use of the campground area are responsible to collect appropriate fees from the members of your group and issue a single payment check for usage. (Initials_____)
3) Any damage to the camp is the liability of the group using the facility.
Provisions for adequate and mature leadership is expected. (Initials_____)
4) Groups and organizations must provide hospitalization and liability insurance, and any permits required by the state of MI.

Group Information: Application Date: _____ Phone: Cell:

Contact Person _____ (_____)_____ (_____)_____

Congregation / Group Name _____ E-Mail_____

Address _____ ____ I / my Cong. is a Camp Concordia Associate Member

City_____Sate____Zip_____ Estimated Group Size_____Final #_____

Arrival Date _____ Dept. Date_____

Arrival Time_____ Dept. Time_____

Alternate Date _____

Other Facilities Available: Group Site $10/tent or rv/night
Rental Camper (RC) $30/Night Day Use Rate (DR) $5/Day
Boat Launch (BL) $5/wknd Program Fee (PF) See Director

Other Facilities Requested _____

Facilities Available	Number of Facilities Requested	Applicable Fees	Days of Use	Total Fees Due	Required Deposit	Deposit Submitted	Balance Due
Campsites** (38)		See Rates Below*		$	50%	$	$
One Room Cabins (9)		$40 (1st) $25 (after)		$	50%	$	$
Finished Cottages (2)		$50 (1st) $30 (after)		$	50%	$	$
Lodge		$150 Per Day		$	50%	$	$
Pavilion		$75 Per Day		$	50%	$	$
Other: _____				$	50%	$	$
Other: _____				$	50%	$	$
		Total =		$		$	$

***Campsite Rates:** **Sites 1-12 $25/night, Sites 13-38 $22/night Midweek Discount $75/site (Sun. – Thurs. nights)**

***Site Layout:** **1-12 lake front, 13-32 Upper area, 33-35 near lake, 36-38 Full hook-up (add $3/night if use full hook-up)**

Requested Sites: _____

Assigned Sites: _____
(A campground registration/policy form must be completed upon arrival)

Office Use Only:
Amount Received: Dep.$_____ Bal.$_____
Date Received:
_____ _____

Rental Agreement:

Upon entering into this Reservation Contract, the applicant applying his/her signature below:

1) Has read and understands all the information shared in this reservation Contract and initialed where requested;
2) Has provided all necessary information to the best of their ability;
3) Acknowledges having received, read and understands Camp Concordia's General policies and it's counterparts;
4) Agrees to make them known to all members of their group and abide by these policies; and
5) Agrees not to hold Camp Concordia, its committees, officials, or employees responsible for any liability claim.
6) Has submitted the application deposit with the return of this contract;
7) This contract is not binding until it has been signed by a Camp Concordia Representative.

_____ _____ _____ _____
Applicant Signature & Title Date Camp Concordia Representative Date

Revised Jan. 2009. Any change to this contract requires notification of both parties involved.